

## June 21, 2023 AGM - Annual General Meeting

Chair: Margo Murley, President Recorder: Elfi Berndl, Secretary  
In Person Meeting @ Burr House 528 Carrville Road, Richmond Hill



E&O

<p><b>In Attendance</b></p> <ol style="list-style-type: none"> <li>1. Elfi Berndl</li> <li>2. Mary Davie</li> <li>3. Kara Kivioja</li> <li>4. Doris Moneweg</li> <li>5. Elizabeth Ricciuto</li> <li>6. Susan Schillemore</li> <li>7. Janet Porter</li> <li>8. Margo Murley</li> <li>9. Sheila Hamilton</li> <li>10. Gail Gibson</li> <li>11. Sue Brunton</li> <li>12. Olga Draznin</li> <li>13. Kathy Lakatos</li> <li>14. Peggy Spurgeon</li> <li>15. Michelle Zikovitz</li> <li>16. Liz Kennedy</li> </ol> <p><b>Visitors / Guests</b> Donald</p>	<p><b>Regrets</b></p> <p>Adriana P.Beaumont Allison Durno Amanda Ring Amna Nawab Andre Beaumont Anthony Savanorato Athena Antiochos Barbara Anderson Christina Henninger Eleanor Mayne Julie Liut Leah Stone Linda Ewen Mary Dunn Nancy Martin Saima Malik Sandra MacKenzie Shiva Moghaddasi Sophie Tepperman Teresa Clarke Val Firmin</p> <p><b>Regretfully no longer a Member</b> Amber Bole *** Nancy Price</p>	<p><b>Honorary Members</b></p> <p>Joan Colnett Jo-Ann Rootham Kate Deutch</p>
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Business - Agenda Items		Information / Follow Up
1	<b>Call to Order @ 7pm</b>	The meeting was called to order by President Margo Murley welcoming all Members and guests.
2	<b>Motion 1</b>	<b>Motion 1: To approve the Agenda of this 2023 AGM Meeting.</b> <i>Approved by a majority of Members present, by a show of hands.</i>
	<b>Motion 2</b>	<b>Motion 2: To indemnify the Officers and Directors for actions that have been taken since the last Annual General Meeting</b> <i>Approved by a majority of Members present, by a show of hands.</i>
	<b>Motion 3</b>	<b>Motion 3: To approve the Minutes of the 2022 Annual General Meeting held on September 21, 2022 w/ 2022 08 Financial Position Summary Aug 31, 2022</b> <i>Approved by a majority of Members present, by a show of hands.</i>
3	<b>Motion 4</b> <b>Treasurer's Report</b> by Elfi Berndl, Interim Treasurer	<p><b>1. ONCA &amp; Current Articles of Incorporation &amp; By-Laws</b></p> <ol style="list-style-type: none"> <li>a. Annual returns are up to date</li> <li>b. Directors &amp; Officers – formalized, D&amp;O insurance</li> <li>c. ONCA By-Laws Discussion Group – Kingscraft, Arts Society King, Historical Society of King, BHS&amp;WG</li> <li>d. Our Objectives for which the corporation was incorporated on October 12, 1995 still remain             <ol style="list-style-type: none"> <li>i. to promote interest in the crafts of handweaving, spinning and dyeing and related fibre arts</li> <li>ii. to preserve the history of the crafts of handweaving, spinning and dyeing; and</li> <li>iii. to inform and educate members of the general public about such crafts</li> </ol> </li> <li>e. Our by-laws for the most part are in line with those suggested by ONCA</li> <li>f. Some of our procedures such as format of AGM, financial reporting and review and communication needed to be adjusted somewhat and will be in</li> </ol>

		<p>effect by 2024</p> <p>i. date for ONCA compliance is October 18, 2024</p> <p><b>2. By Law #9 Change approved by Board on Mar 27, 2023</b></p> <p>a. The Financial Year, of the Burr House Spinners and Weavers Guild, starting in 2023, will start on January 1 and end December 31.</p> <p><b>3. Banking / Financial Transactions Overview</b></p> <p>a. 3 bank accounts</p> <p>b. signing officers: Margo Murley, Elfi Berndl, Michelle Zikovitz, Gail Gibson, Athena Antiochos</p> <p>c. can accept etransfers directly through <a href="mailto:burrhousew@gmail.com">burrhousew@gmail.com</a></p> <p>d. Visa &amp; PayPal - can pay online – Visa or PayPal (\$1,000 limit)</p> <p>e. accept Square through <a href="mailto:burrhousew@gmail.com">burrhousew@gmail.com</a></p> <p>f. 1 GIC – automatic renewal</p> <p><b>4. Financial Review Process – Financial Reviewer / Account Verifier</b></p> <p>a. Our past record keeping is not in line with ONCA requirements</p> <p>b. Athena Antiochos briefly looked at financial documents presented at this AGM and has made recommendations for moving forward</p> <p><b>5. 2022 Trial Balance / Financial Position Summary</b></p> <p>a. copy signed by Directors Margo Murley &amp; Elfi Berndl</p> <p><b>6. 2023 Projected Annual Budget (Jan 1 to December 31)</b></p> <p>a. Revised after addition of \$400 for Zoom account under Membership Engagement</p> <p><b><i>Motion 4: To accept the Treasurer’s Report</i></b>  <b><i>Treasurer’s Report Approved</i></b> after revision to Item 6, by a majority of Members present, by a show of hands.</p>
4	<b>New Financial Review Process</b>	<b>New Financial Review Process</b> by Elfi Berndl, Interim Treasurer To be presented annually at AGM as of January 1, 2023
	<b>Resolution #1</b>	<b>Resolution #1 Extraordinary Members’ Resolution: to waive both formal Audits and Financial Reviews.</b> <b><i>Approved</i></b> by a majority of Members present, by a show of hands.
	<b>Resolution #2</b>	<b>Resolution #2 An Account Verifier is to be appointed annually to oversee the work of the Treasurer and will verify the Finance documents presented to the Members at the Annual General.</b> <b><i>Approved</i></b> by a majority of Members present, by a show of hands.
5		<b>Directors, Officers and Convenors / Committee Chairs/ Team Leads</b>
	<b>Motion 5:</b>	<b>Motion 5: To elect</b> the following <b>Directors</b> for one year, to serve on the <b>Board of Directors</b> until the next AGM in June 2024. i. <b>Margo Murley</b> ii. <b>Elfi Berndl</b> iii. <b>Peggy Spurgeon</b> <b><i>Approved</i></b> by a majority of Members present, by a show of hands.
	<b>Motion 6:</b>	<b>Motion 6: To approve the appointment of Athena Antiochos as Account Verifier</b> of the Corporate finances from June 2023 to the next AGM in June 2024. To avoid any appearance of conflict of interest, Athena will step down from being a signing officer for the Guild. <b><i>Approved</i></b> by a majority of Members present, by a show of hands.
	<b>Motion 7:</b>	<b>Motion 7: To approve</b> the slate of <b>Officers</b> forming the <b>Executive Committee</b> for

		<p>July 1, 2023 to June 30, 2024 <b><i>This Executive Committee has been appointed by the current Directors.</i></b></p> <p>i. <b>Chair / President: Margo Murley</b>  ii. <b>Secretary: Janet Porter</b>  iii. <b>Treasurer: Elfi Berndl</b>  iv. <b>Membership Coordinator: Peggy Spurgeon</b>  v. <b>Past President: Michelle Zikovitz</b></p> <p><b>Approved</b> by a majority of Members present, by a show of hands.</p>
	<b>Motion 8:</b>	<p><b>Motion 8: To recognize &amp; acknowledge</b> the current slate of <b>Convenors /Committee Chairs/ Team Leads</b> by Margo Murley, President</p> <p>Archives: Elfi Berndl  Audit Team: Athena Antiochos  Burr House Joint Use Committee: Margo Murley, Michelle Zikovitz  Classes for Members: VACANT  FaceBook: Elfi Berndl  Fibre Focus Magazine: VACANT  Guild Sales: Sheila Hamilton  Library: Olga Draznin Monthly Meeting Programming: Michelle Zikovitz  Ontario Handweavers and Spinners Contact: Shiva Moghadsasi  Spinning Chair: Margo Murley  Studio Head: VACANT  Weaving Chair: Kathy Lakatos  Web Site: Janet Porter  Workshops: VACANT</p>
6	<b>Membership Update</b>	<p><b>Membership Update</b> by Peggy Spurgeon Membership Co-Ordinator</p> <p>Last year we had 44 Members with 4 being Honorary Members  This year we have 40 members with 3 Honorary Members  We are saddened by the passing of members Amber Bole and Nancy Price this past year.  Members are reminded that the \$125 renewal fee is due by August 31, 2023 and is to be sent via etransfer to burrhousew@gmail.com. Please write your name and that it is for 2023-2024 membership renewal in the Notes section.</p>
7	<b>President's Message</b>	<p><b>President's Year End Review &amp; Looking Ahead</b> Margo Murley, President</p> <p>We are happy to see our newer members in attendance at our AGM. We have some summer classes happening this summer. There are many weaving projects on the go. Our Wednesday night Drop Ins and Thursday afternoon Drop Ins will continue for the summer months.</p>
8	<b>AGM ADJOURNED</b>	<p><b>The Business portion of AGM ADJOURNED at 8:45 pm</b></p> <p>Documents to be sent out with AGM Minutes:  <b>1) 2022 Balance Sheet BHSWG Dec 31 2022 signed</b>  <b>2) 2023 Projected Annual Budget BHSWG revised June 21 2023</b></p>
	<b>Amber Bole Celebration of Life</b>	<p><b>Information on upcoming Amber Bole Celebration of Life</b> presented by Sheila Hamilton</p> <p>There will be an Estate Sale of some of Amber's stash and crafts during the summer with the proceeds going to the Guild.  Our Guild will be hoisting a Celebration of Life in memory of Amber  The event will take place in the Burr House and the Guild hall in the afternoon.  Possible dates are: October 1, October 21 or October 22. Details TBA</p>

## Show & Share

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- Susan S. - handspun yarn, tea towel, shawl, bamboo shawl
- Sue B. – homemade cookies
- Elfi B. - crocheted beanies made for the Magic Yarn Project by Guild Members Liz K. and Amanda R.
  - Jack Sparrow wig made by the GTA Magic Yarn Team for kids with cancer
- Allison D. – quilted Christmas ornaments, Swedish stars, ornamental balls
- Olga D. – narrow woven strap made on Rigid heddle Loom with pick up
- Sheila H. – bound weave rug
- Elizabeth R.- WIP – pink knitted sweater

## Memories ... Amber Bole

